



SOPAN's SUVIDYA COLLEGE OF SPECIAL EDUCATION  
BMC School Bldg., Natwar Nagar. Road No. 5, Jogeshwari East, Mumbai 400060  
Email:scseasd15@gmail.com

### GRIEVANCE REDRESSAL COMMITTEE

#### MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee was held on December 23, 2024 at 10:30 AM.

Agenda: To address the grievances reported by the students for redressal measures.

The meeting was attended by:

1. Mrs Nishat Imam: Principal In- Charge
2. Mrs Rashna Sadri: Course Coordinator
3. Mrs Sunanda Chakraborty: Teaching Faculty

Mrs Imam welcomed the members and stated the purpose of the meeting. Ms. Sadri stated that Ms. Manjiri Karlekar, a student of second year of Suvidya College was not able to get her admission approved by the University of Mumbai. She has taken admission in two offline full time courses from the University of Mumbai during the same academic year. During the admission process of second year, her admission to B.Ed. Autism Spectrum Disorder course of Suvidya College of Special Education was not approved. It was noted by the committee that the B.Ed. course she was pursuing was a daytime schedule whereas for the Law course she was enrolled into an evening college.

It was decided in the meeting that college will provide her a NOC

The meeting was ended with a vote of thanks by the committee member, Mrs Sunanda Chakraborty.

Sr. No.	Names	Designation	Signature
1)	Mrs Nishat Imam	Chairperson	<i>Nishat Imam</i> 23/12/2024
2)	Mrs Rashna Sadri	Member	<i>Rashna Sadri</i> 23/12/24
3)	Mrs Sunanda Chakraborty	Member	<i>Sunanda Chakraborty</i>



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GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee was held on February 03, 2024 at 3:30pm.

Agenda: To address the grievances reported by the students for redressal measures.

The meeting was attended by:

1. Mrs Nishat Imam: Principal In- Charge
2. Mrs Rashna Sadri: Course Coordinator
3. Mrs Sunanda Chakraborty: Teaching Faculty

Mrs Imam welcomed the members and stated the purpose of the meeting. Mrs Sadri apprised the committee that the students had not reported any grievance.

The meeting was ended with a vote of thanks by the committee member, Mrs Sunanda Chakraborty.

Sr. No.	Names	Designation	Signature
1)	Mrs Nishat Imam	Chairperson	<i>Nishat Imam</i> 3/2/24
2)	Mrs Rashna Sadri	Member	<i>Rashna Sadri</i> 3/2/24
3)	Mrs Sunanda Chakraborty	Member	<i>Sunanda Chakraborty</i>



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GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF THE MEETING

A meeting of the Grievance Redressal Committee was held on February 09, 2024 at 12:30pm.

Agenda: To address the grievances reported by the students for redressal measures.

The meeting was attended by:

1. Mrs Nishat Imam: Principal In- Charge
2. Mrs Rashna Sadri: Course Coordinator
3. Mrs Sunanda Chakraborty: Teaching Faculty

Mrs Imam welcomed the members and stated the purpose of the meeting. Mrs Sadri apprised the committee that the students had not reported any grievance.

The meeting was ended with a vote of thanks by the committee member, Mrs Sunanda Chakraborty.

Sr. No.	Names	Designation	Signature
1)	Mrs Nishat Imam	Chairperson	<i>Nishat Imam</i> 9/2/24
2)	Mrs Rashna Sadri	Member	<i>Rashna Sadri</i> 9/2/24
3)	Mrs Sunanda Chakraborty	Member	<i>Sunanda Chakraborty</i> 9/2/24



# SOPAN'S SUVIDYA COLLEGE OF SPECIAL EDUCATION

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Advisor Shri Atul Bhatkalkar

Member of Legislative Assembly, Maharashtra

## Minutes of Grievance Committee Meeting

The meeting was held on September 11, 2023 at SOPAN's Suvidya College of Special Education.

AGENDA: Pending results for all four semesters in the academic year 2021-2023

The meeting was attended by:

1. Mrs Nishat Imam: Principal In- Charge
2. Mrs Rashna Sadri: Course Coordinator
3. Mrs Sunanda Chakraborty: Teaching Faculty

Mrs Imam welcomed the members and Mrs Rashna Sadri put forward the students' grievances before the committee members for discussion. The grievances put forward by the students were discussed within the committee and the following redressal measures were suggested.

Sr. No.	Students' Grievance	Action Taken
1.	Pending results of all semesters was discussed and students concerns regarding scholarship and job were highlighted.	Based on the suggestions received from the members a grievance letter was send to the respective department of the affiliating University. Mails were sent regularly by all the special education colleges. <b>With constant pursuance the results of Semester I was declared on December 7, 2023, Semester II on Dec. 4 2023, Semester III on September, 16, 2023 and Semester IV on December 14, 2023 were finally declared.</b>

The meeting ended with a vote of thanks by the committee member.

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The undersigned attended the meeting on September 11, 2023:

Sr. No.	Names	Designation	Signature
1.	Mrs Nishat Imam	Chairperson	
2.	Mrs Rashna Sadri	Convener	
3.	Mrs Sunanda Chakraborty	Member	