



SOPAN's
Suvidya College of Special Education
University of Mumbai

Annual Report
2022 – 2023

Mission

“To prepare knowledgeable and effective teachers for education and training of children with autism and associated disabilities.”

About the College

Suvidya College of Special Education was established in 2015 by Society of Parents of Children with Autistic Disorders (SOPAN) with the purpose of training teachers as human resources in the field of disability rehabilitation.

The college is affiliated to University of Mumbai and recognized by the Rehabilitation Council of India.

Suvidya College is NAAC Accredited.

The overarching goal is to provide knowledge, enhance attitude, behaviour and skills through teacher education in both pre-service and in-service programs to educate children with autism and associated disorders.

Programmes at Suvidya College:

- B.Ed. Special Education (Autism Special Education)
- Short Term Courses
- Continued Rehabilitation Education (CRE) programs approved by Rehabilitation Council of India
- National and International Conferences, Seminars and Workshops on best practices in the field of disability

Activities at Suvidya College

B.Ed. students at Suvidya College are exposed to various academic and non-academic activities throughout the year.

The objectives of the B.Ed. programme are to develop competencies to primarily teach children with autism in special as well as inclusive schools. Students are also given opportunities to develop competencies to teach children with cross disabilities.

The programme also includes courses which enhance knowledge and skills related to professional development. The academic activities are aligned to further contribute towards the overall personality development of the students.

Visits and Classroom Observations:

In order to meet the goals of the B.Ed. Special Education (ASD) program; activities and visits to inclusive and special schools for other disabilities were planned.

The students (Batch VII – Semester II) completed their visits during the months of January and February, at Kamla Mehta School for the Blind, Helen Keller Institute for Deaf & Deafblind and B.Y.L. Nair Hospital. A report was submitted based on guidelines given for observation.

As part of the practicum component for second semester (Batch VII), students did their classroom observations at Samarpan Special School and Mahanagarpalika Vishesh Shala (Divyang). They also learned the five skills of microteaching and conducted simulated lessons in their classroom. Further each student planned and conducted five lessons with respect to microskills for selected subjects at Mahanagarpalika Vishesh Shala (Divyang).

Students of Batch VIII, Semester I, visited the following schools and institutions

- Kamala Mehta School for Blind
- Helen Keller Institution for Deaf and Deaf Blindness.
- NMMC - ETC
- Sunshine school
- Nasree Shruti School for the Deaf

- B.Y.L Nair Hospital
- SOPAN's Samarpan Special School

Classroom Observation – Students of Batch VIII – Semester II, completed their classroom observations at SOPAN's Samarpan Special School and Natwar Nagar Mahanagarpalika Vishesh Shalla and submitted a report according to the format given.

Practice of Teaching at Special and Inclusive Schools:

Students (Batch VII – Semester IV) conducted group lessons for children with intellectual disability and learning disability in classrooms. Practice of teaching was conducted at the following schools in the area of cross disability.

- Kalyandeep Special School
- Natwar Nagar Mahanagarpalika Vishesh Shalla (Divyang)
- Citi Academy, SRCC

Lesson planning with respect to micro skills for selected subjects – Each student of batch VIII – semester II, planned and conducted two lessons at Natwar Nagar Mahanagarpalika Vishesh Shalla.

Lesson planning focusing on adaptation – Students observed children at Samarpan Special School and Shanay Autism Centre and planned three lessons focusing on adaptation.

Case Studies and Internships:

Batch VII – semester IV students completed their case study for cross disability in intellectual disability at Natwar Nagar Mahanagarpalika Vishesh Shalla (Divyang).

Internships: Two internships, disability specific and cross disability were conducted at the following schools:

- Shanay Autism Centre (disability specific – Autism Spectrum Disorder)
- Citi Academy, SRCC (cross disability – Learning Disability)

This time at one of the schools, Citi Academy, the teachers of that school observed the lessons conducted by students and during internship, instead of supervision done by faculty of the college. This practice was an endeavour to promote outcome based education

as well as allowing our students to have an insight into their future roles as special educators. Further it also gave us feedback for evaluation of our curricular transactions.

Development of Material:

It is important for an educator to apply their theoretical knowledge using various materials during their teaching learning process in the classrooms. They are taught to develop teaching learning material in the form of charts, models, puppets and technology.

Students of Semester I learn to develop checklists on developing milestones which they then use for observation in general classrooms. In Semester II, they also learn to develop a tool to assess the mental processes of visual and auditory perception.

Since children with autism require specific materials in terms of structure, they develop TEACCH systems for their lessons with the children with autism in semester III. Further to deal with behaviours of children that are harmful or come in the way of their learning, social stories are taught in semester III and students of Suvidya College learn to develop social stories for these children and conduct lessons for them using these.

They also learn to adapt text for children with autism to enhance learning in subject matter who study in inclusive classrooms.

Enhancing Theoretical Learning:

- Students actively participated in yoga classes for mental health and wellbeing. It has been formally introduced this year and is being practiced regularly.
- To enhance their teacher competencies, the skill of making various types of Teaching – Learning Material has been introduced from this semester. The classes will be conducted once a week throughout the academic year.
- Discrete Trial Training, a teaching technique is practiced under supervision of Ms Reshma Gaikwad, the coordinator for Samarpan Special School before the students are ready for conducting lessons independently.
- Systematic Observation and functional assessment of behaviour which is taught in the Applied Behaviour Analysis course in semester III is also guided and practiced in classrooms.

- Standardized assessments are taught and practiced prior to their case studies in semester III and IV. Further teacher made informal assessments are developed and used during their case studies.

Community Outreach:

SOPAN being an NGO conducts awareness programmes during the month of April for autism. Students at Suvidya College actively plan and create posters, enact street plays or puppet shows during exhibitions held at Inorbit Mall, Malad.

Workshops and Webinars:

1. An online webinar on Research Methodology: Focus on Sampling Techniques on 19.02.2023 and resource persons were Dr Gupta, Chandigarh, Prof. Sansanwal, Indore and Dr Lal, Mumbai.
2. A one day workshop on Inclusive Education for Children with Autism & Intellectual Disabilities was conducted at Shanay Autism Centre on February 24, 2023 where the resource person was Prof. Richard Rose Professor Emeritus, University of Northampton, UK
3. An online webinar conducted by SOPAN on 'Epilepsy Demystified' where the resource person was Dr Pradnya Gadgil, MD Paediatrics.
4. B.Ed. students and faculty had an enriching session in a workshop on the Indian Sign Language conducted by M.Ed. Special Education interns from AYJNISHD, Mumbai.

Scholarships:

Four students received scholarships in 2022 – 23 in the Rajashi Chhatrapati Shahu Maharaj Shikshan Shulk Shishyavrutti Scheme.

1. Shivagami Shekhar
2. Urmila Khuradia

Alumni Contributions:

- Mrs Reshma Gaikwad conducted lectures in autism for the B.Ed. students and guides and supervises practicum with children with autism at Samarpan Special School where she is a coordinator.

- Mrs Tanuja Prem conducted a two-day workshop on Drama in Education for both the batches.

The Short Term Certificate Courses and Rehabilitation Council of India – Continuous Education in Rehabilitation programmes meant for parents and professionals are aimed to enhance their capacities as stakeholders in the field of Rehabilitation. Suvidya College plans these programmes every year where in-house faculty and experts in the field come together as resource persons and share their knowledge and experiences. This year three online and offline programmes for on research were also organised and conducted.

- ❖ Short Term Certificate Course in Autism Spectrum Disorders was held from December 2022 to March 2023 at Shanay Autism Center, New Panvel, in the offline mode. There were 15 participants.
- ❖ Two days RCI Continued Rehabilitation Program (CRE), online Webinar Programme was held on “Constructivism and Early Childhood Education: Implication for Children with Disabilities” between October 13 – 14, 2022.
- ❖ 2 credit certificate course, “Qualitative Research: Method and Applications” on October 07- 08, 2022 at Shanay (Panvel).
- ❖ Online Webinar on “Review of Literature: Applications of IT Tools” conducted on July 23, 2022 where the resource person was Dr. Pujar, Head Librarian at Indira Gandhi Institute of Development Research.
- ❖ A 5 – Day online course on “Research Methods – Theory and Applications” (June 23 – 29, 2022) was organized by SOPAN’s – Suvidya College of Special Education in collaboration with Ali Yavar Jung National Institute for Speech and Hearing Disabilities (Divyangan). There were 62 participants.

SOCIETY OF PARENTS OF CHILDREN WITH AUTISTIC DISORDERS

SOPAN SUVIDYA COLLEGE OF SPECIAL EDUCATION

BALANCE SHEET AS AT 31st March 2023

F.Y 2021-22 (Rs.)	FUNDS & LIABILITIES	F.Y 2022-23 (Rs.)	F.Y 2021-22 (Rs.)	PROPERTY & ASSETS	F.Y 2022-23 (Rs.)
-	Corpus Fund	-	-	Fixed Assets	-
-	Trust Fund	-	55,036	Computer & Accessories	40,964
-	Balance as per last Balance Sheet Add- during the year	-	31,909	Current Assets	32,738
-	Development fund Opening balance	-	23,01,407	Prepaid Expenses Fees Receivable	28,02,745
-	Add:- Current year Closing balance	-	18,005	Term Deposits with Kotak Bank	25,744
-		61,440		Advance with Authorities	
-		61,440			
-	Loans (Liabilities)		16,47,447	Bank balance of A/c no-8511656143 Cash in hand	4,50,699
70,81,7	Sopan Samarpan	70,37,890	2,812		3,950
54		2,72,800			
2,72,800	Outstanding Expenses				
15,000	TDS				
4,800	Creditors Professional Tax Provident fund	-	25,87,89	Income & Expenditure A/c Balance as per last	33,45,138
5,800			4	Balance Sheet Add/Less.(Deficit)/ Surplus	6,70,152
21,600			7,57,244	Less:-Development fund	
				Closing Balance	
27,400			33,45,138		40,15,290
74,01,754		73,72,130	74,01,754		73,72,130

As per our Report Attached For AFS and Company
Chartered Accountants

The above balance sheet to the best of our belief contains a true
account of the funds and liabilities and of the property and assets of
the society.

Anwar Shaikh
Mumbai, Dated : 11th Sep 2023
UDIN:- 23179843BGYRJ2804

FOR SOPAN

[Signature]
Trustee
Dated : 11th Sep 2023

[Signature]
Trustee

For SOPAN
[Signature]
Trustee Mumbai

SOCIETY OF PARENTS OF CHILDREN WITH AUTISTIC DISORDERS
SOPAN SUVIDYA COLLEGE OF SPECIAL EDUCATION
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDING 31ST MARCH, 2023

F.Y 2021-22 (Rs.)	EXPENDITURE	F.Y 2022-23 (Rs.)	F.Y 2021-22 (Rs.)	INCOME	F.Y 2022-23 (Rs.)
	To			By	
13,19,072	Employee Benefit Expenses	22,06,133		Miscellaneous Income	6,69,200
5,000	Training Expenses	500	11,500	Trainig Prog Income	16,200
1,02,944	Training Prog Exp-(ASD)	9,305	58,200	Training Prog CRE	3,52,500
25,900	Training Prog Exp CRE	2,400	1,47,500	Training Prog Income-ASD	6,03,492
52,700	Remuneration paid	8,700	6,80,200	Fees received	
97,000	Affiliation Fees paid	53,000			
22,141	Repairs & Maintenance	71,324		Scholarship Received	40,063
28,406	Examination exp	36,344		Donation	-
14,345	Registration Expenses	29,500		Interest on Saving A/c	49,129
11,472	Printing & Stationery	40,159	77,889	Interest on Term Deposits	1,23,597.00
1,250	Books & Periodicals	5,700	1,07,955.00	Other Income	38,575.00
49,517	Scholarship Paid	24,565	5,403.00	Expenses sponsored by Sopan	
76,000	ARA Fees	20,000	-		
	Audit Fees	10,000			
15,182	Conveyance	22,828			
636	Bank Charges	164			
1,002	Postage & Courier	1,246			
2,205	Meeting Expenses	6,370			
21,119	Depreciation	14,073			
	Sundry Exp	597			
			7,57,244	To Deficit carried over to	6,70,152
				Balance Sheet	
18,45,891		25,62,907	18,45,891		25,62,907

As per our Report Attached For AFS and Company
Chartered Accountants
Anwar Shaikh
Mumbai, Dated : 11th Sep 2023



FOR SOPAN
Trustee

Trustee

Trustee

For SOPAN For SOPAN

For SOPAN
S. P. Meera
Trustee

Signature
Trustee

Signature
Trustee

SOPAN's Suvidya College of Special Education
Receipts and Payments
 1-Apr-2022 to 31-Mar-2023

Receipts	Rs	Payments	Rs
Opening Balance		Investments	500,000
Bank Accounts	1,647,447	Fd with Kotak-0947790101	500,000
Cash-in-hand	2,811		
		Indirect Expenses	2,192,309
Loans (Liability)	240,450	Bank Charges	164
Unsecured Loans	240,450	Books	5,700
		Conveyance	23,408
Investments	68,352	Courier Charges	1,246
Fd with Kotak-09147064871	27,341	Exam Fees Exp	38,544
Fd with Kotakbank-0914706500	28,458	Meeting Exp	5,067
Fd with Kotakbank-0914706517	12,553	Miscellaneous expense	597
		Printing and Stationery	48,314
		Repairs and Maintainance	59,971
Direct Incomes	664,932	Scholarship Paid	24,565
Admission Form, Prospectus, Books	6,600	Employee Benefit Expenses	1,969,633
Exam Fees Received	43,932	Remuneration and Affiliation Fees	12,200
Fees Received	614,400	Training Prog Exp	2,900
Indirect Incomes	522,966	Closing Balance	454,649
Bank Interest	49,129	Bank Accounts	450,699
Book Publishing	2,000	Cash-in-hand	3,950
Misc Income	4,374		
Scholarship Received	40,063		
Training Program	427,400		
Total	3,146,958	Total	3,146,958



For SOPAN

Trustee

For SOPAN

S. P. Mehta

Trustee

For SOPAN

M. S. Mehta